

INDIAN HISTORY CONGRESS: CONSTITUTION
(RULES AND REGULATIONS OF THE ASSOCIATION)
(As per registration under the Societies Registration Act, 1860)

NAME

1. The name of the Association shall be “Indian History Congress”, hereinafter referred to as “the Association”.
2. The aims and objects of the Association shall be the same as given in the Memorandum of Association. [See Appendix to this Constitution]

MEMBERSHIP

3. The membership of the Association shall, subject to the procedure prescribed in Clause 25, be open to all persons, interested in the study of history, who accept the objects of the Association and are not below twenty-one years of age.
4. (a) Membership of individuals shall be of two kinds: Ordinary Members and Life Members. Ordinary members who apply under clause 25 shall each pay an Admission Fee of Rs.10/- at the time of enrolment as a member, and an annual fee of Rs.150. An ordinary member paying Rs.4000 may become a Life member of the Association.
(b) Academic institutions and learned bodies may be recognised by the Executive Committee as Institutional Members on payment of an annual subscription of Rs.500/-. Every Institutional Member shall be entitled to send one representative to the Academic Annual Session (hereinafter called the Congress) of the Association, and such a representative shall enjoy the privileges of an Ordinary Member.
5. (a) Ordinary Members and Life Members shall be entitled to submit papers, take part in the discussion and be eligible for election to various offices of the Association. Every member shall be entitled to receive free of charge a copy of the Abstract of Papers and Proceedings of the Congress provided that the Proceedings Volume may be made available to members free of charge only at the next annual session. Members who do not collect copies in person at the Session may have to pay postal charges only.
(b) Only such members of the Association as are Life Members or have been Ordinary Members for three years including the year in which the election is being held and have paid up their membership fees at least one month before the commencement of the Annual session

will be eligible for holding office and participating in the Business Meeting of the Association.

- (c) Membership shall be for the calendar year and annual subscription should be paid within that year. Initial membership should be remitted at least two months before the scheduled date of the annual session.
 - (d) The acceptance of application for initial membership from persons eligible under Clause 3 shall be further subject to such conditions as the Executive Committee may prescribe from time to time, any change in which shall come up for review, confirmation or modification, at the next Annual Business meeting.
6. Persons contributing Rs.10,000/- and more shall be deemed as Patrons of the Association and shall be entitled to all the rights and privileges of membership.

THE GENERAL BODY

7. (i) The Meetings of the Association held at any place within India will be of two kinds:
- (a) Annual academic session, herein called "Congress".
 - (b) Business Meeting, which shall be deemed to be a meeting of the General Body of the Association.
- (ii) The Congress will be the academic gathering of the Association and will be divided into such Sections as may be determined by the Executive Committee from time to time, but presently including the following Sections:
- I. Ancient Indian History up to A.D. 1200 for Northern India and A.D. 1300 for Southern India.
 - II. Medieval Indian history up to A.D. 1707.
 - III. Modern Indian history from A.D. 1707.
 - IV. History of Countries other than India
 - V. Archaeology
 - VI. Contemporary History of India
- (iii) The following business shall be transacted at the Business Meeting of the Association:
- (a) Consideration of the Report, budget, Business Rules, etc.
 - (b) Election of members to serve on the Executive Committee, under Clause 12(ii).

- (c) Adoption of Resolutions on matters of relevant to the aims and objects of the Association. Resolutions may be submitted by members to the Secretary for consideration by the Business Meeting. Such resolutions will be discussed by the Executive Committee, which, if it approves them, may submit them to the Business Meeting for its consideration.
8. The quorum of the Business Meeting of the Association shall be fifty (50).

THE EXECUTIVE COMMITTEE (GOVERNING BODY)

9. There shall be an Executive Committee to manage the affairs of the Association consisting of the following members, namely,
- (a) President,
 - (b) Vice-President
 - (c) Secretary
 - (d) Joint Secretary
 - (e) Treasurer
 - (f) Not less than five and not more than twenty other members to be elected by the Association at its Business Meeting.

Provided that no member shall hold the same office or remain a Member of the Executive Committee for more than three consecutive Sessions.

10. The Executive Committee shall have the following duties and functions:
- (a) consideration of the Report prepared by the Secretary and laying it before the Business Meeting of the Association;
 - (b) consideration of the Budget prepared by the Treasurer, in consultation with the Secretary, for being laid before the Business Meeting of the Association;
 - (c) framing the rules of business and placing them before the Business Meeting of the Association for confirmation;
 - (d) Management and control of all funds raised for and in the name of the Association;
 - (e) sanctioning of expenditure;
 - (f) considering Resolutions proposed for the Business Meeting;
 - (g) giving effect to the Resolutions of the Association;
 - (h) taking such measures as contribute to the realisation of the aims and objects of the Association; and

- (i) appointment of Auditors for auditing the account of the Association, subject to approval by the Association at its Business Meeting.
 - (j) Cooperation with organizations pursuing similar aims and objects within India and abroad.
11. The Executive Committee may coopt members other than Office-bearers so long as the number of such members does not exceed the maximum number specified in Clause 9(f). The quorum for a meeting of the Executive Committee shall be seven, or half of the number of members, whichever is greater. Decisions at meetings shall be by majority of members present and voting, with the President (or in his absence the Chairman of the Meeting) having the casting vote in addition to his own vote. During the interval between the two sessions of the Congress, the Executive Committee may transact all kinds of business through circulation of papers, in which case, decisions may be taken by 3/5 majority of votes.

ELECTION OF OFFICE-BEARERS AND MEMBERS OF THE EXECUTIVE COMMITTEE

12. (i) The Office-bearers specified in clause 9, items (a) to (e), and the Sectional Presidents provided for in Clause 16, shall be elected at the Annual meetings of the Executive Committee held at the Session of the Congress. The Office-bearers will hold office from the date of election till the election of new office-bearers. But they will be eligible for re-election, subject to the proviso to Clause 9. Their names shall be reported to the Association at its Business Meeting.
- (ii) Members of the Executive Committee other than the Office bearers shall be elected by the Association at its Business Meeting, which shall also determine their exact number, subject to clause 9 item (f).
- (iii) All elections shall be by ballot.
13. In case any elected Office-bearer or Sectional President dies or resigns or is otherwise unable to perform his duties, his post shall be filled up by the Executive Committee and the incumbent shall function till election at the meeting of the Executive Committee held at the next session of the Congress, as provided for under Clause 12(i).

PRESIDENT

14. (i) The President shall be elected at the Annual Meeting of the Executive Committee at a session of the Congress. He will hold office from the date he presides over the next Session till the next President takes over charge at the subsequent session.
- (ii) The President shall preside over the meetings of the Association and of the Executive Committee and regulate their proceedings. He shall normally be the Convenor of the Executive Committee. He shall supervise the work of the Secretary and the Treasurer and be responsible for the observance of all Rules, Regulations and Bye-laws and the proper carrying out of the Resolutions of the Executive Committee and the Association. He shall have a vote and, in cases of equality of votes, a casting vote.

VICE-PRESIDENT

15. (a) The Vice-President may be authorized by the President or the Executive Committee to act for the President, whenever necessary, and he shall perform such other functions as are assigned to him by the President and shall also act for the President in case he is not available.
- (b) Should exigencies so require the Executive Committee may decide to have two Vice-Presidents.

SECTIONAL PRESIDENT

16. The Sectional President shall preside over the Section of the Congress assigned to him. He shall scrutinise the papers of his Section, after initial scrutiny and decide whether a paper is to be read *in extenso* or in summary or is to be rejected.

Provided that a Sectional President shall not *ex-officio* be a member of the Executive Committee.

SECRETARY

17. The duties of the Secretary shall be:
- (a) to conduct all correspondence of the Association;
- (b) to make arrangements for the Meeting of the Annual Congress in collaboration with the Local Secretary;
- (c) to frame the agenda of the Meetings of the Association and the Executive Committee, and to issue notices for the meetings thereof;

- (d) to keep the Minutes of the Association and the Executive Committee;
- (e) to conduct all Elections;
- (f) to keep charge of the office and records of the Association;
- (g) to keep the register of the members up to date.

JOINT-SECRETARY

18. (a) The Joint Secretary shall assist the Secretary in the performance of his duties and act in his place when he is unable to function. He shall have the charge of the Permanent Office, in case the Secretary functions from a place other than Delhi.
- (b) Should exigencies as require, the Executive Committee may decide to have an additional Joint Secretary.

LOCAL SECRETARY

19. The Local Secretary, the Local Treasurer and the Reception Committee, if any, shall be nominated by the Institution inviting the next Session of the Congress.
20. The Local Secretary shall, in consultation with the Secretary, make all necessary arrangements for the Session of the Congress and for the accommodation of members attending the Session, the programme of Meetings and other connected functions.

TREASURER

21. The Treasurer shall be the financial officer of the Association and shall keep charge of all accounts of the income and expenditure of the Association. He shall, subject to Clause 22, operate all Bank accounts standing in the name of the Association. He shall prepare the Annual Budget in collaboration with the Secretary and place the accounts and the Budget before the Executive Committee. The Budget shall be circulated among the Members at least two days before the Business Meeting at the annual Session of the Congress.

FUNDS, INCOME, OPERATION OF BANK ACCOUNTS, AUDIT

22. Funds of the Indian History Congress, shall be obtained from membership subscriptions, grants from government, and public and private institutions, donations from individuals, and proceeds from the sale of volumes of Proceedings and other publications, and shall be utilized solely for the pursuit of the aims and objects of the Association.

The Bank accounts shall be operated by the Treasurer and the Secretary (and, in the case of the accounts of the Permanent Office, the Treasurer and the Joint Secretary).

The accounts shall be regularly audited for each financial year (1 April to 31 March next year) by chartered accountants appointed by the Association at its Business Meeting at the recommendation of the Executive Committee.

UTILISATION OF INCOME AND ASSETS

23. The entire income, earning and moveable and immoveable properties of the Association shall be solely utilized and applied towards the promotion of the aims and objects of the Association as specified in the Memorandum of Association, and no profit obtained by the Association shall be paid or transferred directly or indirectly by way of dividends, bonus, profits, in any manner whatsoever, to any member or office-bearer of the Association, past or present, or to any other person whatsoever. No member or office member of the Association or any heir or transferee of his rights, shall have any claim or any profit or material gain whatsoever by virtue of his membership or of holding any office of the Association.

PAPERS FOR THE CONGRESS

24. All papers intended for reading at a Session of the Congress shall embody either some original piece of research or a new interpretation of facts. The papers along with their summaries should reach the Secretary at least two months before the date of the Session. No paper should ordinarily exceed 10 typed foolscap pages. The summary, outlining the main points of the paper should not exceed 350 words. Other requirements may be framed by the Executive Committee.

ENROLMENT OF MEMBERS, APPEAL

25. (i) Applications for membership of the Association shall be made on the form prescribed by the Executive Committee and be made to the Secretary and shall be accompanied by the prescribed fee. Each name shall be duly proposed and seconded by such members of the Congress as are eligible to hold office and participate in the Business Meeting under Clause 5(b).

Provided that these conditions will not apply to the Representative nominated by the Governments, Universities and other Institutions recognised as institutional members by the Association, if they pay the prescribed fee for Institutional Membership.

- (ii) If a person wishing to be a member, or a to renew his membership having enrolled as a member in the past, has his application for membership or for renewal thereof, rejected by the Secretary, can appeal to the Executive Committee, whose opinion in the matter will be placed before the General Body, whose decision will be final.

PUBLICATIONS

- 26. The Executive Committee will make necessary arrangements for the publication of the Proceedings and Transactions of the Congress.

An Editor or editorial committee may be appointed every year by the Executive Committee to edit the papers accepted by the various Sectional Presidents and accept these in full or in a summary form for publication.

SUITS

- 27. The Secretary may sue or be sued on behalf of the Association, subject to the provisions in this regard in the Societies Registration Act, 1860, as applicable to the Capital Territory of Delhi.

AMENDMENTS OF RULES

- 28. This Constitution, containing the Rules and Regulations of the Association, may be amended in the following manner:
 - (a) Proposals for addition to or alteration in the Constitution by any two members shall be addressed to the Secretary at least three months before the meeting of the next annual Business Meeting.
 - (b) Such amendments shall be circulated among the Members of the Executive Committee by the Secretary at least one month before the Session of the Congress;
 - (c) The Executive Committee shall consider the proposals for amendments and/or make such recommendations to the Association as it may deem desirable and shall place them at the Business Meeting of the Association (constituting the General Body) for final decision, circulating the proposed amendments to the members with at least ten days' notice, provided that sub-clauses (a) and (b) may

not apply when an amendment is considered which relates to the amount of fees and subscription specified in Clause 4(a) and (b), or is pursuant to any of the requirements under the Societies Registration Act, 1860, as applicable to the Capital territory of Delhi.

- (d) Every amendment shall come into effect as soon as it is passed by the Business Meeting but shall be put up for confirmation at the next Business Meeting.

DISSOLUTION

29. In the event of dissolution which may be decided upon only by a three-fourths majority of members present and voting at the Business Meeting, upon at least six months' notice being given, the provisions of the Societies Registration Act, 1860, Sections 13 and 14, as applicable to the Capital Territory of Delhi, will govern the disposal of the assets and properties of the Association.

APPLICATION OF SOCIETIES REGISTRATION ACT

30. All the provisions of this Constitution (Rules and Regulations) of the Association are subject to the provisions of the Societies Registration Act, 1860, as applicable to the Capital Territory of Delhi.

Certified that the above is the correct version of the Constitution (Rules and Regulations) of the Association.

(R. Champakalakshmi)
President

(Arun Bandopadhyay)
Secretary

(Raj Sekhar Basu)
Treasurer